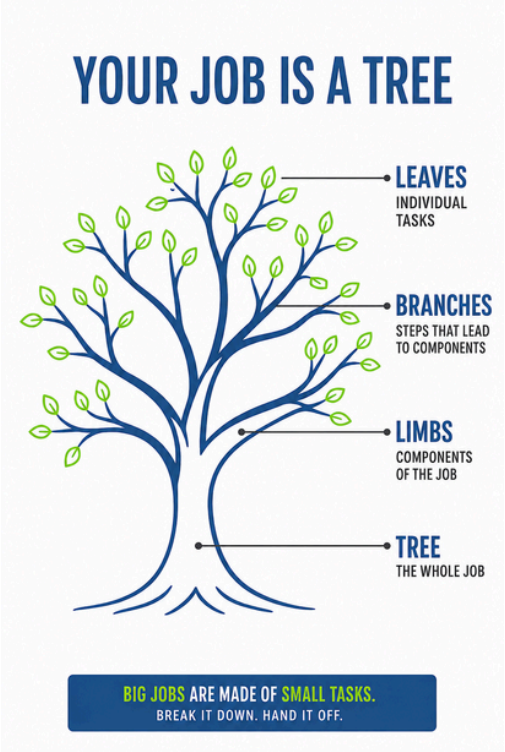
Getting Ready for AI

Prepare like you would for a new employee

Find the Smallest Task



Inspired by Nate Herk, author of *Becoming AI Native*

T.R.A.I.N.E.R. Framework

What context to give AI for it to perform at its best.

- **T** — **Task** — What are we trying to accomplish, and why?
- **R** — **Recipient** — Who is this for?
- **A** — **Assets** — What data, files, systems, and tools does it need?
- **I** — **Instructions** — How should it do the job, and what rules apply?
- **N** — **Norms** — What does good look like? Examples to imitate or avoid.
- **E** — **Expected Output** — What exactly should it produce?
- **R** — **Review** — What gets checked or escalated to a human, and by whom?

Not sure what Assets you need for your task? Don't have your Instructions written? Converse with AI and ask for help.

Where to go next...

Learn about Skills. Visit https://agentskills.io. These work across Claude, ChatGPT, Copilot, Gemini, and many more AI tools

Also: **Projects/Notebooks, Plugins, & Connectors**

Subscribe to my PinPoints newsletter on AI

Your speaker today was Nikki Stine. Let's stay connected.

https://www.linkedin.com/in/nikkistine

onpointresults.com nikki.stine@onpointresults.com

OnPoint RESULTS